

## **TELLYO Website - Privacy Policy**

### **DOCUMENT CONTROL**

#### **PURPOSE**

This Privacy Policy describes and explains the information collection practices of TELLYO in relation to this website (the "Site"). The purpose of this Privacy Policy is to inform you about the types of information that TELLYO may collect online when you visit the Site, how we might use that information, whether we disclose it to anyone, and informs you of the actions you can take regarding our use of and your ability to correct that information. References in this Privacy Policy to TELLYO are to Tellyo Oy (a company registered in the Finland under company number 2452347-1).

#### **COLLECTION OF PERSONAL INFORMATION AND USER CONSENT**

Personal data or personal information means data relating to a living person who is capable of being identified. Users of the Site ("User(s)") will from time to time provide TELLYO with personal data such as the user's name, address, e-mail address, telephone number, as well as company/employer's name and position in the company/employer. By using the Site, you unconditionally consent to the collection, processing, storing and use of your personal information by TELLYO in accordance with this Privacy Policy. Such personal information may be passed to and processed by one or more companies in the TELLYO Group. References to TELLYO Group include TELLYO holding and subsidiary companies.

#### **USE OF INFORMATION**

We may collect your personal information for the following purposes:

- Technical administration of the Site
- Customer administration
- For the provision of technical support
- Market research
- Marketing

We may use this data to send you information about TELLYO, including to inform you of product and solutions that may be of interest to you, and to notify you of forthcoming events, exhibitions and seminars or to deliver technical support.

## **COOKIES**

Cookies are small files which, depending on your browser settings, may be automatically stored on your computer's hard drive when your Web browser accesses a specific Web page. The cookies on the Site are set up by us. They may be used for a number of purposes – for example, to maintain continuity during a user session, to store your preferences for certain kinds of information and marketing offers, or to store your registration information so that you do not have to provide this information every time you return to the Site. You may not be able to use certain aspects of the Site or your use of the Site may be less than optimal if your browser is set to reject cookies. You unconditionally consent to the use of cookies by TELLYO.

## **TRANSFER OF INFORMATION**

Your personal information may be transferred to TELLYO personnel operating in countries outside the European Economic Area. Those countries may in rare cases not provide an adequate level of protection for personal information. TELLYO personnel will however comply with this policy relating to processing of personal data.

## **DISCLOSURE OF INFORMATION**

TELLYO does not sell, trade or rent your personally identifiable information. TELLYO will not transfer (other than for routing purpose) the personal information you provide to any third party outside of the TELLYO Group, except (a) with your consent; (b) as may be required by law or court order; (c) to persons or companies with whom TELLYO has contracts to carry out the international operations of the Site.

## **PROTECTION OF INFORMATION**

TELLYO acknowledges your trust and is committed to protecting the information you may provide. TELLYO places great importance in the security of all information associated with our employees, customers and business partners. The Site has security measures in place to protect against the loss, misuse and alteration of the information under our control. Any information that is collected by TELLYO both now and in the future is and will be stored in a secure operating environment that is not available to the public.

Information is stored in accordance with the Personal Data Protection Act and in accordance with our own strict policy of protecting employees, customers' and business partners' information. Only authorised personnel have access to user information, and all are obliged to respect the confidentiality of that data.

## **MODIFYING AND UPDATING INFORMATION**

To modify or update information collected through this web site please email the Tellyo Legal Counsel [legal@tellyo.com](mailto:legal@tellyo.com) advising of the associated modifications/updates or request to remove your personally identifiable information.

## **THIRD PARTIES**

The TELLYO website may contain links to other sites, provided solely as a convenience to you. You are under no obligation to use any of these links, but if you choose to do so please be aware that third party sites have separate content, privacy and data collection policies, ex. Google Privacy Policy at <https://www.google.com/policies/privacy>. TELLYO website uses YouTube API Services to store only YouTube channel name and icon. Users can revoke that TELLYO's access to their data via the Google security settings page at <https://security.google.com/settings/security/permissions>. TELLYO accepts no responsibility or liability for these independent policies.

## **CHILDREN'S PRIVACY PROTECTION**

This Site is designed for use by adult natural persons, and is not in any way targeted or intended for use by natural persons under the age of eighteen years. As such, TELLYO will not knowingly collect or maintain data from children. If we discover, or are notified of, personal data from a child on the Site, we will eliminate that data unless his or her authorized representative consents to such use.

## **CHANGES TO THE TELLYO ONLINE PRIVACY POLICY**

This online Privacy Policy may change from time to time. Please review this Privacy Policy periodically so that you are aware of any changes or amendments. Continued use of the Site following such changes will signify that you agree to any such changes.

## **QUESTIONS & COMMENTS**

If you have any questions or comments regarding this Privacy Policy we can be contacted by email at [legal@tellyo.com](mailto:legal@tellyo.com) for the attention of the TELLYO Data Controller.